



Visvesvaraya Technological University

EXAMINATION SECTION

Belagavi – 590 018

Prof. Satish Annigeri Ph.D.
Registrar (Evaluation)

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Ref. No / VTU / EXAMPG /2020-2021/ 371

Date : 14 AUG 2020

REVISED CIRCULAR

Sub: Submission of MBA/MCA/M.Tech. Project Viva-Voce marks sheet and video conference report- reg.

Ref: 1. Academic Special Regulation No. VTU/PS/2020-21/1386, dated 24-07-2020.

2. This office circular no. VTU/BGM/Reg(E)/PS/2020-21/289, dated 29-07-2020.

3. This office circular no. VTU / EXAMPG /2020-2021/342, dated 10-08-2020.

The Principals of all the Engineering colleges offering Post Graduate Programs are hereby informed that, the Revised Project Viva Voce Examination Video Conference Report format will be available on MBA/MCA/M.Tech. thesis tracker. Download and fill the format and send with original Viva -Voce marks sheets in a separate cloth bundle **superscribed** as “ **MBA/MCA/M.Tech. Viva-Voce marks** ” (If not superscribed, it may not be processed correctly) to the office of the undersigned.

Principals of constituent and affiliated colleges are requested to bring the contents of this circular to the notice of all the concerned.

Sd/-

Registrar (Evaluation)

To,

The Principals of VTU Constituent, affiliated Engineering colleges offering Post Graduate programs.

Copy FWC's to:

1. Hon'ble Vice-Chancellor through the Sec. to VC, VTU Belagavi, for information.
2. The Registrar, VTU Belagavi, for information.
3. The Incharge Regional Directors of VTU Regional Offices, for information & needful.

Registrar (Evaluation)



Video Conference Report

MBA/MCA Viva-Voce Examination

(As per Notification No. VTU/PS/2020-21/1386, dated 24-07-2020)

| | |
|--------------------------------|--|
| College | |
| Department | |
| Subject Code and Subject Title | |

List of Students

| | USN | Name of Student |
|----|-----|-----------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |

Video Conference Details

| | |
|----------------------------|--|
| Batch | |
| Date and Time | |
| Online Video Platform Used | |
| Meeting ID | |

| | Internal Examiner | External Examiner |
|----------------------|-------------------|-------------------|
| Signature | | |
| Name | | |
| Designation | | |
| Department | | |
| College/Organization | | |
| Date | | |

NOTE:

1. Original Marks sheet and this Video Conference Report of the Viva-Voce Examination must be submitted to the Head of the institution in a sealed envelope.
2. Head of the Institution shall make arrangements to send the same to the University
3. Copy of the Video Conference Report along with the video recording in CD form shall be retained in College until further order from the office of the undersigned.